Annual General Meeting 2025

Virtual meeting user guide

NRMA ROAD TRAVEL REWARDS

Join the NRMA AGM online

Getting started

The AGM commences at 11.00am (Sydney time) on Friday, 7 November 2025.

You will be able to test your web browser from 10.30am on the day of the AGM to ensure that you can see and hear the proceedings.

Members will need their NRMA member number which is located on their membership card. Proxyholders will need their proxy code. The proxy code has been provided to you via an email from MUFG Corporate Markets.

Check your browser is compatible with the online portal. Compatible browsers are:

- Chrome – Version 44 and 45
- Microsoft Edge

If you need to check what your current browser is, use the website whatismybrowser.com.

Need help?

If you require assistance using the online portal, please call the **AGM Virtual Meeting Support Line** on **1800 990 363**.

How to join online

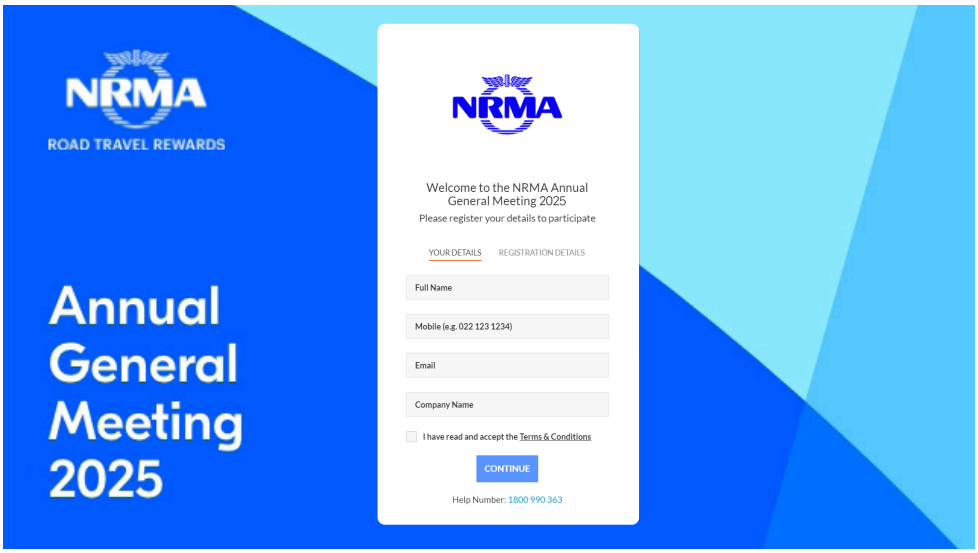
Step 1

Open your web browser and go to https://meetings.openbriefing.com/nrma25.

Log in to the online portal using your full name, mobile number, email address and company name (if applicable).

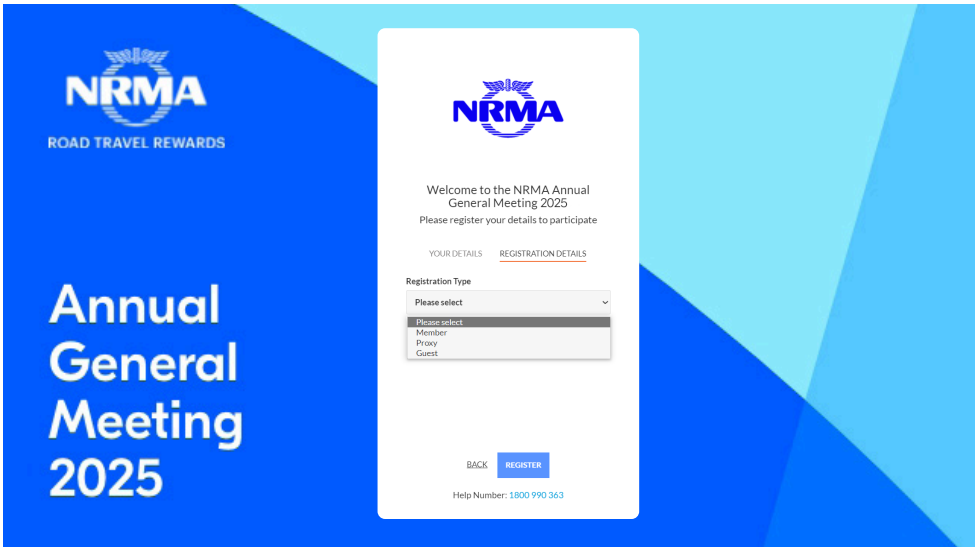
To proceed further, you will need to read and accept the terms and conditions by ticking the box.

Click on the 'Continue' button.



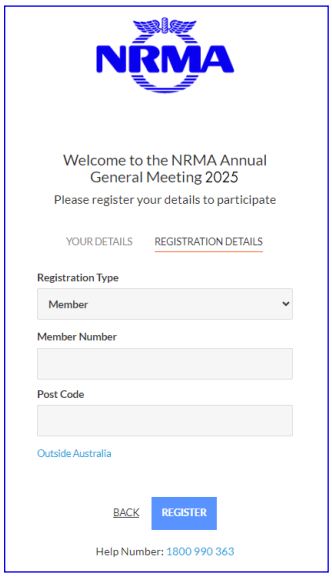
Step 2

Select your 'Registration Type' from the drop-down box by choosing – Member, Proxy or Guest.



Step 3

Follow the instructions below that correspond to the 'Registration Type' you selected in Step 2.

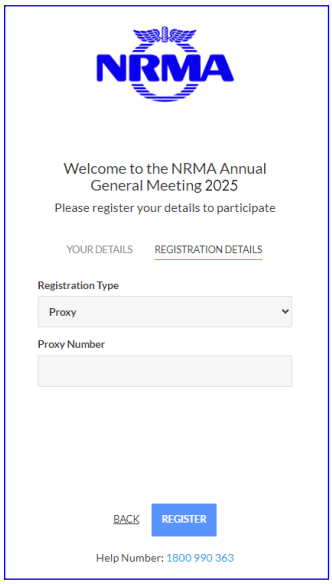


Member

At 'Registration Type', select 'Member' from the drop-down box.

Enter your NRMA membership number (located on your membership card) and your post code.

Click the 'Register' button.

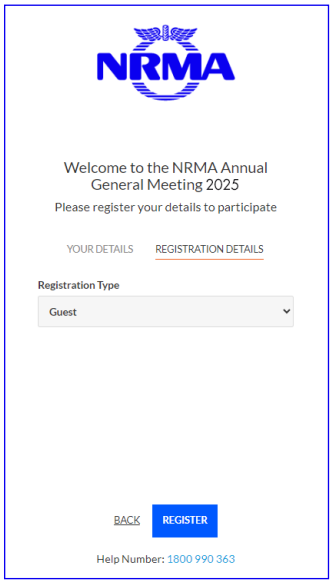


Proxyholder

At 'Registration Type', select 'Proxy' from the drop-down box.

Enter your proxy number. The proxy number has been provided to you via an email from MUFG Corporate Markets.

Click the 'Register' button.



Guest

At 'Registration Type', select 'Guest' from the drop-down box.

Click the 'Register' button.

Step 4

After you have logged in and registered for the AGM, the screen in Figure 1 will appear.

From 10.30am (Sydney time) on Friday, 7 November 2025, you will see:

- on the left of your screen, the live webcast of the AGM; and
- on the right of your screen, any presentations used during the AGM.

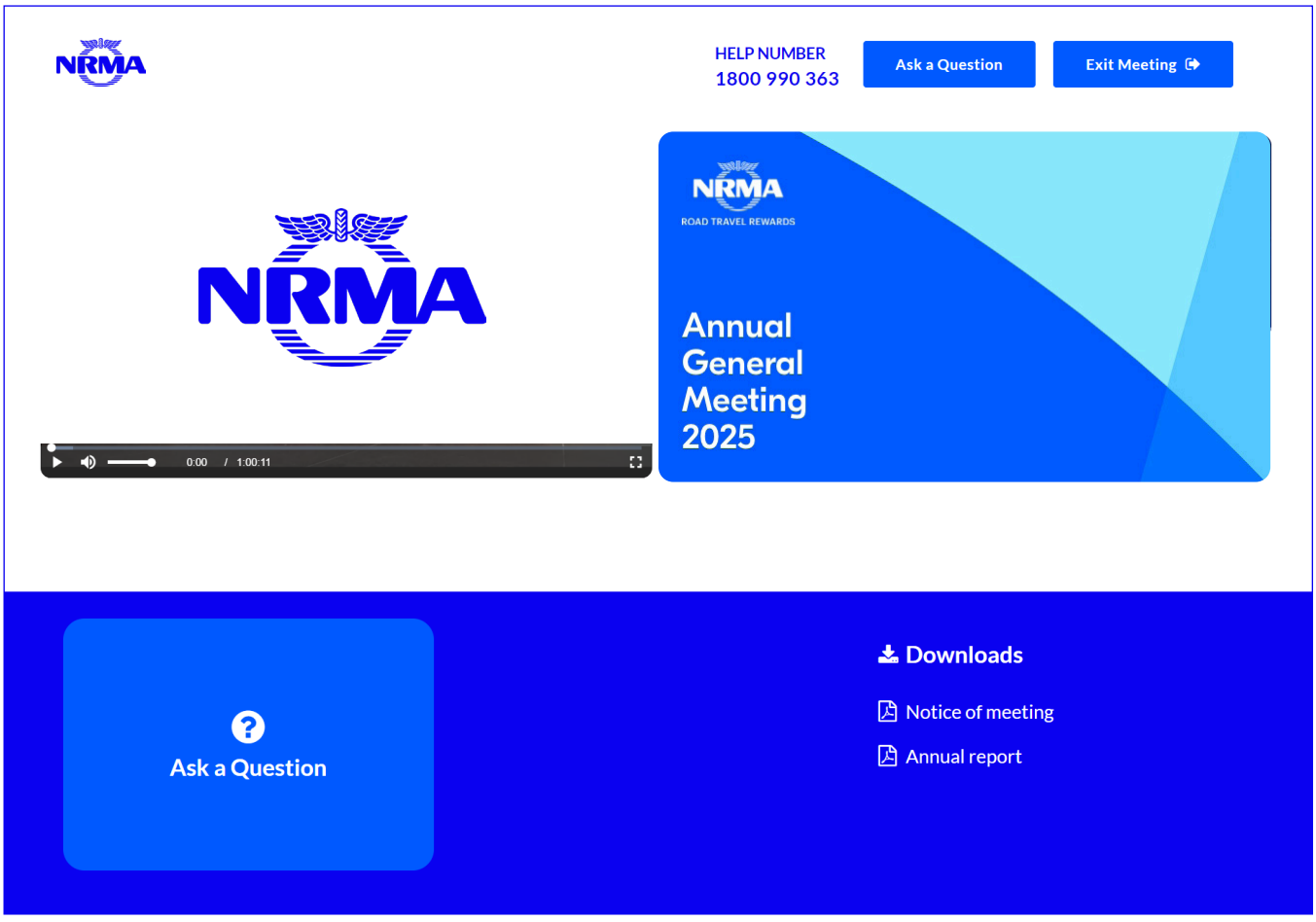
Once you have logged in and registered, it is recommended you keep your browser open for the duration of the AGM.

If you close your browser and want to re-join the AGM, you will be sent a link via email when you try to log in again. You will need to click on the link to re-join the AGM. This process is in place for security purposes.

The AGM commences at 11.00am (Sydney time) on Friday, 7 November 2025.

You will be able to test your web browser from 10:30am on the day of the AGM to ensure that you can see and hear the proceedings.

Figure 1



How to ask a question

Only members and proxyholders are eligible to ask questions or make comments either in writing or verbally during the AGM.

The Chair will give members a reasonable opportunity to ask questions about, or make comments on, the business of the AGM or the management of the NRMA. The Auditor will be in attendance to address members' questions about the conducting of the audit, the Auditor's Report, the accounting policies adopted by the NRMA in relation to the preparation of the Financial Report, and the independence of the Auditor in relation to the conduct of the audit.

The Chair will exercise their powers as the chair of the meeting to ensure it is conducted in an orderly, courteous and timely fashion, in the interests of members.

How to ask a question in writing

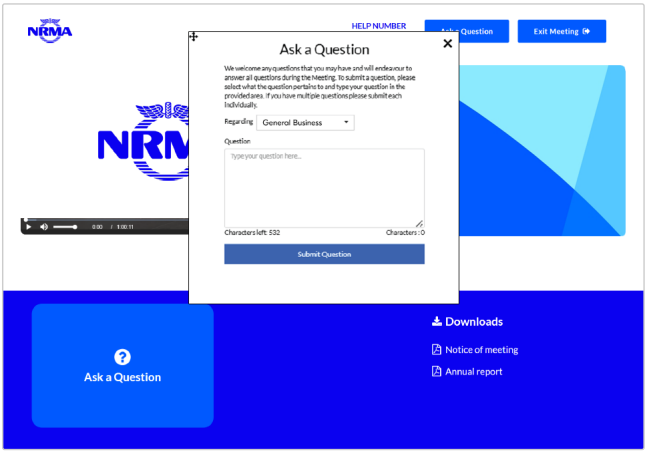
To ask a question or make a comment in writing at the AGM, click on the 'Ask a Question' box. There is one box located in the top right of the screen and another located at the bottom left of the screen.

A pop up box will open with the heading 'Ask a Question'.

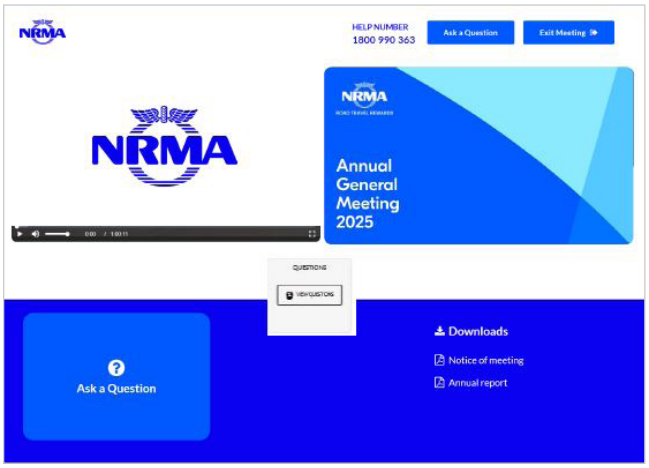
At 'Regarding', select 'General Business' from the drop-down menu.

At 'Question', type your question in the box.

Click on the 'Submit Question' button. This will send your question to the Moderator. The Moderator will provide questions received through the online portal to the Chair at the appropriate time during the AGM.



Once you have asked a question, you can click on 'View Questions' to see all the questions you have submitted.



How to ask a question verbally

Step 1

Members who would like to ask a question or make a comment verbally at the AGM should **contact MUFG Corporate Markets prior to the meeting** on 1800 990 363 or +61 1800 990 363:

1. to be verified as a member;
2. to receive a unique code; and
3. to receive the telephone number to call from 10:30am (Sydney time) on the day of the meeting.

Members will need a land line or mobile phone and their membership number and details.

Once you have received a unique code and the telephone number to call, you can access the telephone service to ask a question at the appropriate time in the AGM by following the steps below.

Step 2

From 10:30am (Sydney time), you may call the telephone number you received when you contacted MUFG Corporate Markets in Step 1 to be ready to ask your question at the appropriate time in the AGM.

Step 3

Your call will be answered by the telephone service moderator, who will ask you to provide the unique code you received when you contacted MUFG Corporate Markets (see Step 1). When verified, you will be admitted into the meeting and able to listen to proceedings whilst waiting for the appropriate time for members to ask questions. We suggest you remain logged into the online portal so that you can continue to see and hear the proceedings of the meeting.

Step 4

When the Chair opens the meeting for questions on the Ordinary Business, **if you would like to ask a question, press *1 on the keypad of your telephone**. This advises the telephone service moderator that you would like to ask a question.

If at any time you no longer wish to ask a question, press ***2** on the keypad of your telephone. This advises the telephone service moderator that you no longer wish to ask a question. If you are logged into the online portal, you may hang up the telephone service to continue to see and hear the proceedings of the meeting.

Step 5

The telephone service moderator will advise you when it is your time to ask your question.

If you are logged into the online portal, please mute your computer or other device while you ask your question.

Step 6

The telephone service moderator will introduce you to the meeting, your line will be unmuted and you can then start speaking.

Step 7

After your question has been answered, your line will be muted.

The telephone service moderator will return you to the meeting so you can hear the proceedings.

Step 8

If you would like to ask another question, please go to Step 4.

If you are logged into the online portal, you may hang up the telephone service to continue to see and hear the proceedings of the meeting.

If you are not logged into the online portal and you would like to continue to hear the proceedings of the meeting, please do not hang up.

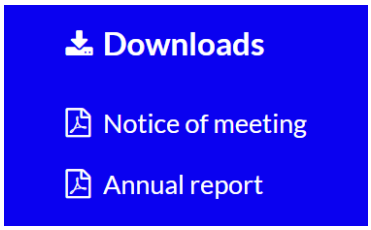
How to download

How to download the Notice of Meeting and Annual Report

Click on 'Downloads' located in the bottom right corner of Figure 1.

To download the:

- 2025 AGM Notice of Meeting, click on 'Notice of Meeting';
- 2025 Annual Report, click on 'Annual Report'.



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